

Middlesex
Capital Improvement
Committee

July 12, 2021

3. Project Timeline

Middlesex Capital Improvement Plan: Project Timeline

	April	May	June	July	August	September	October	November	December
Determine Scope	█								
Meet with Town Staff	█	█							
Coordinate with Capital Planning Committee	█	█	█	█	█	█	█	█	█
Compile and Summarize Data			█	█					
Public Engagement Meeting						◆			
Prioritize and Identify Needs						█			
Prepare Capital Improvement Plan							█		
Public Engagement Meeting on Draft Plan								◆	
Final Edits									█
								Public Meetings:	◆

Town Shed

Issues:

Mold

Water damage

Building damage and
deterioration

Capacity

Town Shed

Issues: Mold



Town Shed

Issues: Mold



Town Shed

Issues: Water Damage



Town Shed

Issues: Damage and deterioration



Town Shed

Issues: Capacity

- Vehicles
- Materials

Other issues to consider:

- Gravel
- Paving budget

Town Shed - Vehicles

Vehicles	Expected Life Span(yrs)	Fiscal Year Acquired	Current Age	Expected Remaining Life
Western Star 10-wheeler Dump Truck	8	2014	7	1
International 10-wheeler Dump truck	7	2018	3	4
Freightliner 6-wheeler Dump Truck	8	2019	2	6
6 Wheeler Tanker/Chloride Truck	~	1983	38	~
Pickup with plow	8	2021	0	8

REQUESTED

Trailer (Requested)

Mower (Requested)

Town Hall

Issues:

Office Space

Vault

Radon

Elevator

Access (ADA and other)

Meeting Space and Septic

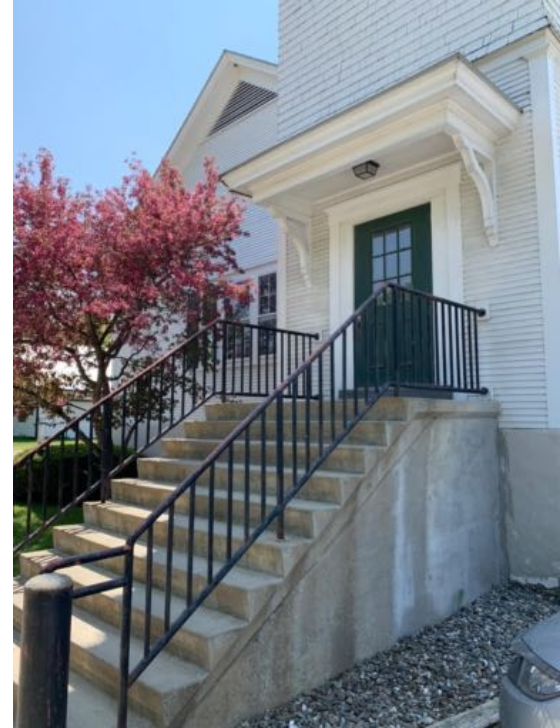
Town Hall

Issues: Office Space, the Vault, and Radon



Town Hall

Issues: Elevator and Access



Town Hall

Issues: Meeting space and septic



Fire Department

Issues:

Vehicle Age and Equipment



Fire Department Vehicle



Fire Department

Issues:

Vehicle Age and Equipment

Vehicle	Model Year
Engine	2003
Tanker	2004
Rescue	1986
Pick-up	1993

Equipment

Air Tanks	\$58,000
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Capital Planning Process

1. Principles
2. Committee Review
3. Policies (Financial & Programmatic)
4. Inventory
5. Project Intake Process
6. Evaluation
7. Financial Plan
8. Adoption of Annual Plan
9. Monitoring Plan
10. Evaluation of Process
11. Record Keeping

Project Intake Process

Project Intake Process:

[DRAFT Middlesex Capital Improvement Intake Form](#)

Evaluation Process

Evaluation:

Criteria	Weighting
Legal requirements	4
Public health & safety	4
Reduce operating expense	4
Maintain existing assets	3
Ongoing phased project	3
Availability of grant funding	3
Relation to adopted plans	2
% of population served	1